



**RUSSIAN RIVER WATERSHED ASSOCIATION
TECHNICAL WORKING GROUP SESSION**

August 12, 2008, 8:30 AM – 10:00 AM
Windsor Town Council Chambers
9291 Redwood Road, Windsor, CA 95492

A G E N D A

- 1. Greetings and Introductions**
- 2. North Coast IRWMP Update**
- 3. Update from meeting with RWQCB Executive Officer**
- 4. RRWA 2008-2009 Work Plan Review**
- 5. RRWA Programs Updates**
 - **Stormwater Items**
 - Upcoming Phase II meeting w/ RWQCB re permit renewal
 - Construction stormwater training scheduling
 - **No Drugs Down the Drain Statewide Campaign**
 - **First Flush Discussion**
 - **Collection System Strategy Items**
 - Computerized Management Maintenance System (CMMS) regional coordination
- 6. Outreach Strategies Updates**
 - **Environmental Column**
 - **Student Video Contest topic**
 - **Local Creek Cleanup Events**
- 7. Items for August 28th RRWA Board of Directors meeting**
- 8. Future Meetings and Agenda Items**
- 9. Items of Interest**
- 10. Public Comment**
- 11. Adjourn**

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Christy Kennedy at (707) 833-2553 with any questions.

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Meeting Summary (prepared by RRWA staff Christy Kennedy and Phoebe Grow)

1. Greetings and Introductions

Attendees:

Jennifer Burke, City of Santa Rosa	Lauren McPhaul, Ukiah
Corbin Johnson, SC Regional Parks	John Balobeck, MACTEC Engineering
Michelle Julene, SC Regional Parks	Lisa Steinman, SCWMA
Terry Macote, SC Environmental Health	Susan Keach, SCWA
Cristina Goulart, Cotati / W&K	Brenda Adelman, RRWPC
Jim Tyler, SC Environmental Health	Phoebe Grow; RRWA
Craig Scott, Town of Windsor	Christy Kennedy, RRWA
Heather Gourley, City of Santa Rosa	Sierra Cantor, Sotoyome RCD
Eydie Tacata, City of Rohnert Park	Nicole Arnone, Maverick Media
Janice Gillian, Sonoma County PRMD	
Renae Gundy, City of Santa Rosa	
Rick Seanor, Ukiah	

2. North Coast IRWMP Update

Lisa Renton was not available to give the group her usual North Coast IRWMP update. Updates are, however, available on the North Coast IRWMP website www.northcoastirwmp.net.

3. Update from meeting with RWQCB Executive Officer

Dave Richardson, RRWA Executive Director, meet with Catherine Kuhlman, Executive Officer of the North Coast Regional Water Quality Control Board (RWQCB) on July 11, 2008. As Ms. Kuhlman has been away from the Executive Officer role for the past year, the purpose of the meeting was to update Ms. Kuhlman on RRWA's activities over the time that she had been away. Discussion topics at the meeting included:

- *Pharmaceuticals in wastewater:* Ms. Kuhlman indicated that the RWQCB is following issues related to pharmaceutical in wastewater.
- *Spills at WW Treatment Plants:* RWQCB may be coming up with spill reporting guidance for spills at Treatment plants
- *"No Drugs Down the Drain" week (Oct 4-11):* The RWQCB is supportive of this program.
- *Russian River First Flush –* The RWQCB is supportive of this program. If the 2008 event occurs, RWQCB/EPA could help with lab work and possibly some funding
- *Rohnert Park and Petaluma sewer rate roll-back ballot initiatives:* RWQCB may advocate against these ballot measures.
- *Stormwater permits:* Next big thing is the Phase 1 permit renewal. Phase 1 permittees should expect more monitoring requirements.
- *RRWA SSMP/Collection System Strategy activities:* Ms. Kuhlman would like to have a briefing on these activities later this year or early next.

Future meetings between Ms. Kuhlman and Dave Richardson are planned to occur every other month. The agendas for these meeting will be discussed at Working Group one month in advance. As appropriate, member agency staff will be invited to attend the meetings.

In relation to the Rohnert Park and Petaluma ballot initiatives, the Working Group discussed how if the general public knew more about what is involved in ensuring water quality, they might be more willing to pay for it in their sewer rates. RRWA had previously collected information about sites that could be included in a “watershed tour”. This information was passed on to SCWA to assist their efforts in coordinated a watershed tour through the Water Education Foundation (WEF). This information could also be placed on RRWA’s website as a suggested self-guided tour.

4. RRWA Workplan Review

The Working Group reviewed items in the 2008-2009 RRWA Work Plan. The first half of the Work Plan had been discussed at the previous Working Group meeting (concluding with a discussion of First Flush). Discussion items were as follows:

- *Task B.2.6: North Coast IRWMP Support:* Initiation of this item is on hold until Prop 84 draft guidelines are released.
- *Task B.2.7: Regional Project for North Coast IRWMP:* Initiation of this item is on hold until Prop 84 draft guidelines are released.
- *Task B.2.8: Coordination with Partner Agencies:* The task is currently being used to evaluate strategies for coordination with Sotoyome RCD on Russian River First Flush.
- *Task B.2.9: Carbon Footprint Regional Coordination:* Santa Rosa recently finished their Climate Action Plan. Rohnert Park has a consultant working on their green house gas inventory.
- *Task B.3.1: Stormwater Phase II Support:* See discussion below under Item 5.
- *Task B.3.2: Stormwater Training Program:* See discussion below under Item 5.
- *Task B.3.3: Collection System Strategy:* See discussion below under Item 5.

5. RRWA Programs Updates

Stormwater Items

- *Upcoming Phase II meeting w/ RWQCB re permit renewal:* RRWA is coordinating with the RWQCB to schedule a “Phase II Forum” to discuss the upcoming Phase II permit renewal. John Short, RWQCB, has indicated the Phase II permit renewal schedule has been delayed and that such a meeting would not be useful at this time.
- *Construction stormwater training scheduling:* A construction stormwater training will be scheduled for sometime in October. Like last year, the training will be conducted by Hossian Kazemi of Stormwater Compliance Solutions and Paul Kieran of the RWQCB. Additionally, RRWA will help Santa Rosa coordinate a LID Workshop this fiscal year.

Pharmaceuticals Coordination

- *No Drugs Down the Drain Statewide Campaign:* It was discussed that the planned expansion of pharmaceutical take-back locations to Windsor, Healdsburg and Ukiah should be rolled-out before the commencement of “No Drugs Down the Drain” week (Oct 4 -11). Santa Rosa will be continuing their take back program at least through the end of October. SCWA is planning to expand their program and is coordinating some SCWA staff take back events. Susan Keach noted that medications for pets can also be disposed of at the take back locations. Santa Rosa’s surveys indicate that are bringing pet meds. It may soon be able to accept liquids/ointments. Lisa Steinman noted that SCWMA could advertise take back sites and events on their website.
- *Safe medicines disposal starter kit.* Susan Keach brought in safe medicines disposal starter kits for the member agencies to use in implementing new safe medicines disposal programs. The kit includes sample letters to mail to potential participating pharmacies, program letterhead, and outreach materials. Files will have been provided in modifiable electronic formats (PowerPoint, Adobe InDesign.)

First Flush Discussion

At the previous working group meeting, RRWA staff noted that recent communications with Sotoyome RCD have revealed that the 2008 First Flush event is currently not slated to go forward due to a lack of funding. As written, the Work Plan indicates that RRWA's involvement in First Flush will not happen if no 2008 event occurs. RRWA and Sierra Cantor of Sotoyome RCD presented further information to the Working Group about the First Flush program so as to facilitate Working Group discussion about the options for RRWA involvement in First Flush. Options will be formalized in a e-mail so that the member agency staff can provide feedback to RRWA before this item is brought the August 28th RRWA Board of Directors meeting.

Collection System Strategy Items

The Collection Systems Strategy program is currently focused on follow-up from the RRWA CMMS workshop in June. It was discussed after the workshop that there is potential for regional CMMS coordination. With the exception of Santa Rosa, RRWA member agencies are not currently using CMMS. Potential coordination strategies include:

- Pilot tests of OASIS
- ICOMMM coordination among smaller agencies
- Use of Hanson with hosting via Santa Rosa

RRWA/RMC prepared a list of California agencies that are currently using different types of CMMS software (attached at the end of these meeting notes). Member agencies staff expressed an interest in talking to/visiting Novato to discuss with them the ICOMMM software package.

6. Outreach Strategies Update

Environmental Column

The August environmental column was written by Rick Seanor of the City of Ukiah. The topic of the column was water conservation. The September column will be developed by Sonoma County PRMD on preparing for stormwater.

Student Video Contest

Cary Olin (SCWA) will soon be sending out information to teachers about the 2009 Student Video Contest. The group discussed potential topics for the contest including: water-energy connection/climate change; water conservation; CFL disposal, Low Impact Development, and general environmental issues/water issues.

Local Creek Clean-Up Events

RRWA will again be sponsor local creek/coastal cleanups as outlined in the 2008-2009 Work Plan.

7. Items for August 28th Board of Directors Meeting: RRWA staff noted that the following items are already on the agenda for the August 28th BOD meeting: guest speaker Craig Johns (legislative update); presentation by RRWA (2008-2009 RRWA Work Plan); discussion of Russian River First Flush. No new items for the BOD agenda were discussed.

8. Future Meetings and Agenda Items: The next meeting is scheduled for Tuesday, September 9, 2008. The location will be the Windsor Town Council Chambers.

9. Items of Interest:

- Recycling Roundup: Nicole Arnone from Maverick Media gave a brief presentation about the upcoming Recycling Roundup to be held on September 6-7 in Santa Rosa. RRWA discussed sponsoring a booth for the event and working group members were supportive of this. RRWA will follow up with SCWMA about sharing a booth.
- Jim Tyler (Sonoma County Environmental Health) noted that the Sonoma County Board of Supervisors is considering proposals regarding water fluoridation. Fluoridation options include fluoridating the entire SCWA supply or a conducting fluoridation only in selected pilot study areas.

- Copies of Santa Rosa's stormwater report were made available to the member agencies. This report was included as an insert in the Press Democrat and is also available on Santa Rosa's website.
- Santa Rosa staff noted that National Pollution Prevention Week will be occurring September 15 -21. Santa Rosa has arranged with six pharmacies to conduct mercury thermometer exchanges. It was noted that the thermometer exchanges could be advertised at the Recycling Roundup.

10. Public Comment: No public comment.

11. Adjourn: Meeting adjourned at 10:15 a.m.

Sampling of California Collection System Agencies using Computerized Maintenance Management Systems (CMMS)

Prepared by the Russian River Watershed Association, August 2008

*Northern California agencies show in **bold** text

ICOMMM

- **Novato Sanitary District**
- **City of Sausalito**
- **Sausalito-Marín City Sanitary District**
- **City of Palo Alto Utilities**
- **City of San Leandro (?)**
- **Pacific Grove**

OASIS

- **City of Albany** (Rich Cunningham, Public Works director, is the developer and supporter of OASIS)
- **City of Piedmont** (just started)
- **Oro Loma Sanitary District**
- **City of Paso Robles**

GBA

- **Castro Valley Sanitation District**
- **City of Antioch**
- City of Buena Park
- **City of Burlingame**
- City of Chula Vista
- **City of Concord**
- City of Cypress
- **City of Davis**
- **City of Folsom**
- City of Fontana
- City of Irvine
- City of Laguna Beach
- City of Lancaster
- **City of Lincoln**
- **City of Napa**
- City of Oceanside
- City of Pomona
- City of Rancho Mirage
- **City of Redding**
- City of San Marcos
- City of Temecula
- **City of Winters**
- **Dublin San Ramon Services District**
- **East Palo Alto Sanitary District**
- Otay Water District
- **Santa Cruz County Sanitation District**
- Valley Sanitary District
- **West Bay Sanitary District**
- **West Valley Sanitation District**
- **Truckee Meadows Water Authority**

HANSEN (INFOR)

- **Union Sanitary District**
- **City of Roseville**
- **City of Santa Rosa**
- **City of Monterey**
- **City of San Jose**

CITYWORKS AZTECA

- **City of San Mateo**
- City of Encinitas
- City of Long Beach

MAXIMO

- **San Francisco Public Utilities District** (not yet using for sewer system)
- **Sacramento Area Sewer District** (currently migrating to Maximo)