



RUSSIAN RIVER WATERSHED ASSOCIATION TECHNICAL WORKING GROUP MEETING

September 8, 2020 at 10:30 AM

IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS [N-25-20](#) AND [N-29-20](#)
WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT
THIS MEETING WILL BE HELD VIRTUALLY VIA REMOTE CONFERENCING SERVICE—
NO PHYSICAL MEETING LOCATION

Join Zoom Meeting

Meeting ID: 884 2519 3135

Meeting Password: 544434

A G E N D A

1. Greetings and Introductions

- Review Agenda

2. July 26 Board of Directors Meeting Updates

- Guest Presentation: California Product Stewardship Council (CPSC)—Senate Bill 212, DHCS Grant, and Drug Take-Back Program Overview
- Executive Director performance review
- Technical Working Group/Subcommittees roles and responsibilities summary
- Creek Week Proclamation approved

3. Co-Permittee meeting updates

- Facilitation

4. 2019-20 Work Plan Wrap-up

- Budget summary and roll back calculations update
- Summary of accomplishments and projects

5. 2020/2021 Project Updates

- Cost saving measures
- Storm Water Program Updates
 - Stormwater Activities Table
 - Public Effectiveness Assessment update
 - Low Impact Development
 - Training scope and schedule
 - Homeowner's O&M Manual?
 - Laguna Monitoring and Reporting Plan (MRP)
 - Children's placemat
 - Streets to Creeks—Phase II launched August 17
- Sonoma Water -Water Education Program
 - Presentation at September 24 Board meeting
- Creek Week September 21-28
- Subcommittee updates
 - Safe Medicine Disposal
 - Social Media
 - Russian River-Friendly Landscaping
 - 2021 Event for Landscape Professionals
 - October 13 TWG presentation

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Andy Rodgers, Executive Director, at 707-508-3670 with any questions.

- SSU Rising Waters
 - August 26 Workshop
- Watershed Collaborative

6. Russian River Watershed Coordination

- Core team meeting—TBD
- Regional Monitoring Program (R3MP)
 - Steering Committee meeting—TBD
- Upper Russian River Water Managers meeting

7. Forum and Advocacy

- Quarterly lunch meeting with the Regional Water Board—September 23
- Russian River Pathogen TMDL
- Ocean Protection Council - Prop 68 grant funding – LOIs due on 9/14
- MS4 Permit Fee Reduction
- Other – STORMS seminar (Guidebook & website links)

8. CASQA

- Conference—September 15 & 16
 - Presentation: Rising Waters: University – Agency Partnership for Innovative Water Quality Solutions
- Online Handbooks available
 - Construction BMP
 - Industrial & Commercial BMP

9. 2021/2022 Work Plan Planning Kick-off

- Timeline for development and adoption
- Work Plan
- Structure
 - Executive Director Services
 - General Benefit
 - Special Benefit
- Core projects and initiatives
 - MS4 permit support
 - General program support
- Sub-contractors/consultants/vendors

10. Items of Interest

11. Public Comment

12. Adjourn

RRWA Calendar Summary:

Unless otherwise noted, RRWA Meetings are held at the Windsor Town Council Chambers, 9291 Old Redwood Highway, Windsor, California 95492

Upcoming TWG Meetings 10:30 am – 12:30 pm	Upcoming Board of Directors meetings 9:00 am – 11:00 am
October 13, 2020 November 10, 2020 December 8, 2020 February 9, 2021 April 13, 2021 June 8, 2021	September 24, 2020 December 17, 2020 February 25, 2021 May 27, 2021 (<i>Tentative</i>)
Environmental Columns	
August – Thank you, Colleen Hunt with Stone Creek Environmental Consulting, LLC on behalf of Sebastopol—Car Washing: Clean Car - Clean Environment September – Thank you, Jon Caldwell, PE, Civil Engineer, of the City of Cotati Public Works Department, and Colleen Hunt, Stone Creek Environmental Consulting, LLC—Creek Week – Ways to Get Involved with Protecting Our Creeks October – Jarod Thiele, Management Analyst for the City of Ukiah Department of Public Works and Department of Water Resources—Fun Facts: Street Sweepers November – Healdsburg, F.O.G. December – Santa Rosa, TBD January – County of Mendocino, TBD February – Rohnert Park, TBD	
Important Dates	
September 21-28, 2020—Creek Week	



RUSSIAN RIVER WATERSHED ASSOCIATION TECHNICAL WORKING GROUP MEETING

September 8, 2020 at 10:30 AM

IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS [N-25-20](#) AND [N-29-20](#)
WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT
THIS MEETING WILL BE HELD VIRTUALLY VIA REMOTE CONFERENCING SERVICE—
NO PHYSICAL MEETING LOCATION

Join Zoom Meeting

Meeting ID: 884 2519 3135

Meeting Password: 544434

SUMMARY NOTES

1. Greetings and Introductions

Jarod Thiele – City of Ukiah

Jon Caldwell – City of Cotati

Eric Janzen – City of Cloverdale

Nick Sudano – City of Santa Rosa

Katie Robinson – City of Santa Rosa

Angela Beran – City of Rohnert Park

Ben Kageyama – City of Healdsburg

Elizabeth Cargay – Town of Windsor

Oriana Hart – Sonoma County

Ann DuBay – Sonoma Water

Andy Rodgers – RRWA

Vanessa Apodaca – RRWA

Colleen Hunt – Stone Creek Consulting

Chuck Striplen – NCRWQCB

Kelsey Cody – NCRWQCB

Melanie Bagby (Board Chair) – City of Cloverdale

Michelle Struthers – SGA Marketing

- Review Agenda
- Public Effectiveness Assessment update (moved up from item #5 to accommodate consultant availability): Michelle Struthers (SGA Marketing) provided an update on subcommittee direction, assessment results, an overview of the draft report structure, and led a discussion of potential takeaways. She asked that the TWG review and provide feedback and comments directly to her email by September 15.

Action: RRWA to send out the Appendix to the group.

2. July 26 Board of Directors Meeting Updates

- Guest Presentation: California Product Stewardship Council (CPSC)— Senate Bill 212, DHCS Grant, and Drug Take-Back Program Overview

Andy (RRWA) provided a presentation recap of funding that assisted with placing new take back bins and provision of take-back envelopes within the Russian River watershed. A map of the Bin Drop off locations was shown.

- Executive Director performance review— Andy (RRWA) gave a recap of the Board review process and result.
- Technical Working Group/Subcommittees roles and responsibilities summary— Vanessa (RRWA) guided a group discussion of the document and the comments received from some TWG members, addressing each comment in detail. During the discussion, Elizabeth (Windsor) mentioned that stormwater should be a subcommittee. Andy (RRWA) confirmed it is up to the members to decide who represents them at the TWG meetings and that RRWA would support any attendance. The focus on stormwater is a result of the group putting that focus in the Work Plan. The work plan and supporting meeting agendas are determined by

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Andy Rodgers, Executive Director, at 707-508-3670 with any questions.

member interests. Vanessa (RRWA) confirmed this document was approved by the board in July. Any discussion on adjustments can be agreed to by TWG members and findings presented to the board.

Action: Andy (RRWA) will update the Board that the TWG has comments and questions on this document at the upcoming meeting.

Elizabeth (Windsor) and Oriana (Sonoma County) mentioned that the work plan is the appropriate place to identify what is stormwater and what other categories there are.

- Creek Week Proclamation approved—RRWA reminded the group that the template was emailed to members and a copy, along with the RRWA Chair signed copy is available on the Member site.

3. Co-Permittee meeting updates

- Facilitation—Vanessa (RRWA) confirmed that RRWA is on standby, but if there are action items or areas that RRWA can provide support to let Andy and/or her know. Individual agencies will reach out to RRWA if facilitation or other assistance is needed.

No comments or directions from the previous meetings were identified.

4. 2019-20 Work Plan Wrap-up

- Budget summary and roll back calculations update—Roll backs were sent out to individual agencies.
- Summary of accomplishments and projects—A Summary of Accomplishments was handed out in the packet. The board also received a condensed version.

5. 2020/2021 Project Updates

- Cost saving measures—Andy commented that RRWA staff is actively making adjustments to current workplan workflow and identifying opportunities for cost savings.
- Storm Water Program Updates
 - Stormwater Activities Table—Completed and sent to members.
 - Public Effectiveness Assessment update (moved to the top of the meeting agenda).
 - Low Impact Development
 - Training scope and schedule
 - Homeowner's O&M Manual?

Vanessa opened the discussion with asking for direction on how RRWA can assist or support with the training. Nick (Santa Rosa) confirmed the training will be handled by the Co-Permittees. RRWA will be folded in around the time for outreach and advertising of event. The event is scheduled for December 2 from 9 am to noon.

- Laguna Monitoring and Reporting Plan (MRP)—Vanessa will reach out to specific members on the next steps. She reminded the group that January 1 is the due date. Permit term is coming to an end and Vanessa (RRWA) reiterated what is needed. Vanessa is lead, with Colleen providing regulatory input/support.
- Children's placemat—Restaurants are still actively requesting replenishment of activity sheets.

- Streets to Creeks—Phase II launched August 17—Nick (Santa Rosa) briefly discussed the metrics for the two weeks since the campaign was launched.
- Sonoma Water -Water Education Program
 - Presentation at September 24 Board meeting
- Creek Week September 21-28—Request for event information was delivered. Website will go live on September 11. There is a COVID-19 resource document on the website.
- Subcommittee updates
 - Safe Medicine Disposal—Sign-on letter for the Second Draft Proposed regulations (July 2020) Pharmaceutical and Sharps Waste Stewardship Program was submitted on August 3.
 - Social Media
 - Russian River-Friendly Landscaping
 - 2021 Event for Landscape Professionals—Theme is Rehydrate the Watershed. An exciting keynote has agreed to participate, and other potential speakers are being contacted. Event will be virtual in early February 2021.
 - The RRFL subcommittee will provide a presentation to the TWG on October 13.
 - SSU Rising Waters
- August 26 Workshop was rescheduled to September 9.

Action: Andy will send out workshop highlights.

- Watershed Collaborative – standing item for future new members to participate in RRWA projects.

6. Russian River Watershed Coordination

- Regional Monitoring Program (R3MP)
 - Core team meeting—August 19
 - Steering Committee meeting—TBD—Agenda will be to further develop a TAC Charge Memo and consider options for refining the scope of initial monitoring and assessment efforts. Phase II starting (SFEI to coordinate implementation): Establish a technical advisory committee (TAC); Start technical work within the TAC to assess management questions; Investigate the possible forms that R3MP could take in the future
- Upper Russian River Water Managers meeting

Vanessa (RRWA) provided an update that the state issued an order approving the target water supply storage level on July 28.

Action: Vanessa will send out a flyer regarding water conservation to help with flows and requested members send it out through their networks.

7. Forum and Advocacy

- Quarterly lunch meeting with the Regional Water Board—September 23 (Rescheduled to September 30)

Action: Andy asked for TWG input and will send out the draft agenda for comment.

- Russian River Pathogen TMDL—NCRWQCB presentation can be viewed at <https://drive.google.com/file/d/1xF6SdWTWIBfgXZTmqCz8QJaiQMacdIP3/view?usp=sharing>
- Ocean Protection Council - Prop 68 grant funding – LOIs due on 9/14
Vanessa mentioned another federal funding source, 2021 Clean Water Act Section 319 Nonpoint Source Pollution Grant application close date is December 18.
Action: Vanessa will report more information on this grant at the next TWG meeting.
- MS4 Permit Fee Reduction – no updates since July TWG meeting.
- Other – STORMS seminar (Guidebook & website links)

Environmental Finance Center Network (EFCN): Network of university-based centers across the U.S. building local capacity to address environmental management needs. (<https://efcnetwork.org>)

Next in the Storms seminar series: October 5—Examples of geospatial modeling to identify vulnerability hotspots across large landscape-scale gradients of urbanization.

8. CASQA

- Conference—September 15 & 16
 - Presentation: Rising Waters: University – Agency Partnership for Innovative Water Quality Solutions
- Online Handbooks available
 - Construction BMP
 - Industrial & Commercial BMP

24 sub-member slots for each member: Two (2) assigned staff per member.

Action: Vanessa will send out an email to requested staff names who should have access to these handbooks.

9. 2021/2022 Work Plan Planning Kick-off

- Timeline for development and adoption
- Work Plan
- Structure
 - Executive Director Services
 - General Benefit
 - Special Benefit
- Core projects and initiatives
 - MS4 permit support
 - General program support
- Sub-contractors/consultants/vendors

Action: Meeting to be scheduled with TWG members for work plan planning.

10. Items of Interest

- NCRP update was provided.

11. Public Comment

12. Adjourn

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Andy Rodgers, Executive Director, at 707-508-3670 with any questions.

RRWA Calendar Summary:

Unless otherwise noted, RRWA Meetings are held at the Windsor Town Council Chambers, 9291 Old Redwood Highway, Windsor, California 95492

Upcoming TWG Meetings 10:30 am – 12:30 pm	Upcoming Board of Directors meetings 9:00 am – 11:00 am
October 13, 2020 November 10, 2020 December 8, 2020 February 9, 2021 April 13, 2021 June 8, 2021	September 24, 2020 December 17, 2020 February 25, 2021 May 27, 2021 (<i>Tentative</i>)
Environmental Columns	
August – Thank you, Colleen Hunt with Stone Creek Environmental Consulting, LLC on behalf of Sebastopol—Car Washing: Clean Car - Clean Environment September – Thank you, Jon Caldwell, PE, Civil Engineer, of the City of Cotati Public Works Department, and Colleen Hunt, Stone Creek Environmental Consulting, LLC—Creek Week – Ways to Get Involved with Protecting Our Creeks October – Jarod Thiele, Management Analyst for the City of Ukiah Department of Public Works and Department of Water Resources—Fun Facts: Street Sweepers November – Healdsburg, F.O.G. December – Santa Rosa, TBD January – County of Mendocino, TBD February – Rohnert Park, TBD	
Important Dates	
September 21-28, 2020—Creek Week	